

WILBERFOSS PARISH COUNCIL

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MINUTES

17th July 2021

Present: Chair Judy Abernethy and Councillors Richard Rains, Steve Abernethy, Lynda Hoyle, Claire Norman and David Barnett together with Ward Councillor Kay West.

The 15 minute question time was not utilised.

1. Apologies were received from Vice Chair David Smith and Cllr Wallis.
2. There was one declaration of non-pecuniary interest in Planning Application 21/01872 where Cllr Hoyle is a personal friend of the owners of Kiddies Corner Day Nursery.
3. The Minutes of the Meetings of 17th June were signed as a true record.
4. **Planning Matters**
 - 4.1 A discussion took place regarding the proposed amended East Riding Draft Local Plan. The Clerk advised that she had notified those who had expressed an interest directly, and the wider community, of public drop-ins. She advised that the Council had received no further comments.

The Parish Council's response will focus on the fact that the Draft Local Plan advises that development in the village will require highway improvements to the A1079 and, should the existing £28 million proposal for improvements be successful, land will be freed up for development that will have less of an impact on the existing properties in the village. This being said, Wilberfoss School is also currently over-subscribed and there are concerns over the existing infrastructure which is considered inadequate. Development on the proposed site may cause further land drainage issues to properties on Moorfield Way.
 - 4.2 Councillors considered Planning Application 21/01989 | Variation of Condition 11 (Approved Plans) of planning permission 20/0474 (Erection of a dwelling and detached garage) | Land east of 3 Main Street, Wilberfoss and had no observations to make.
 - 4.3 Councillors considered Planning Application 21/01872 | Change of use of agricultural land to a dog walking field with associated works and infrastructure (Part Retrospective) | Land north of Kiddies Corner Day Nursery, Storking Lane, Wilberfoss. It has been drawn to the Parish Council's attention that ownership of the site is currently being disputed which may invalidate the application.

Concerns were raised over the suitability of the site which is next to the local primary school and behind a children's day nursery, where access through the day nursery site is required to use the proposed dog walking facility. Questions were also raised about the height and security of any proposed fencing and how the facility will be policed.
 - 4.4 Councillors were notified that Planning Application 21/01145 for the erection of a two-storey extension to side, construction of balcony rooflight in roof at the rear, construction of roof lantern in existing garage to form home office and erection of single-storey link extension to the rear of 46 Main Street, Wilberfoss has been granted.
5. Ward Cllr Kay West notified Councillors of two issues relating to Wilberfoss that the ERYC Enforcement Officer has been asked to consider. In addition, she advised that because East Riding household waste recycling sites were being visited by vehicles from outside of the East Riding, passes to use the site will be issued to all East Riding households over the coming weeks.
6. The Clerk advised that she had renewed the ESET Smart Security for the Council's PC for the next 3 years.

Action

7. **Progress Reports and to address any issues outstanding from previous meetings**

- 7.1 The Clerk advised that the pre-application to the War Memorial Trust, for funding to support remedial works, required extensive information which could only be supplied by a professional structural engineer. With this in mind, it was agreed unanimously that work should be carried out to clean the war memorial and make good any stonework at the Parish Council's expense. Further consideration will be given to seeking funding, should extensive work be required in the long term. The Chair agreed to liaise with Richard Dunne and the Clerk confirmed that she had registered the Parish Council as custodians of the War Memorial.
- 7.2 The Parish Council has been approached by two families who would like to position memorial benches at Park Lane/Storking Lane. Although the Parish Council has received permission from ERYC, it was agreed to publish the change to the plan to erect one bench for consideration by the community. In addition, the Clerk advised that she has approached the landowner of land adjoining Footpath 6 opposite the allotment site to see whether they would be amenable to siting a bench just outside the village development. A response is anticipated. The Internal Drainage Board will be consulted regarding a site just outside of the village boundary and approval has been given to siting a bench facing Wilberfoss Church, although a litter bin would need to be re-sited for this to be a suitable place. A memorial bench has been located overlooking the beck and is being well used. It was agreed to take advantage of a discount being offered and purchase 4 recycled brown benches.
- 7.3 The Clerk confirmed that she had received 4 applications for the Digital Champion free PC training, and she will continue to advertise the opportunity.
- 7.4 Cllr Steve Abernethy was thanked for carrying out remedial work to both of the Council-owned notice boards in order to make them watertight.
- 7.5 It was acknowledged that the Book Exchange has been installed and has been welcomed by the community. The Clerk confirmed that funding from the Textile Recycling has fully paid for the installation.
- 7.6 The Clerk confirmed that she had completed all necessary paperwork to enable the Council to receive payment from the Wilberfoss Quarry Community Fund. An annual report will need to be submitted confirming how the funds have been spent and it was further confirmed that Cllr Hoyle will be part of the Community Fund panel which assesses that expenditure meets the criteria of the fund.
- 7.7 The Clerk advised that she had received a cryptic email from ERYC regarding the proposed siting of a salt bin on Willow Park Road and had presumed that the bin had been installed. This is not the case, and it was agreed to chase ERYC should a salt bin not be forthcoming before the next meeting.

8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**

- 8.1 As the Parish Council's representative on the PFA, Cllr Norman advised that the Beer Festival proposed for the August Bank Holiday weekend has been cancelled as John Sunman is leaving his post as Bar Manager. A tribute band on the 23rd July will however still go ahead. It was acknowledged that the row of conifer trees bordering the playing fields will be reduced in height by a third. There have been discussions about marking the car park with designated vehicle spaces, but this idea is currently on hold. There are no further updates regarding the proposed volleyball court. The main football pitches have been re-seeded and treated with herbicides.
- 8.2 It was agreed that remedial work is necessary to the copse of trees on Ings Road and the Clerk was tasked with finding a tree surgeon. It was agreed that the Clerk would liaise with Pat Rains as the copse forms part of the Village Biodiversity Plan and Pat has met with representatives from Yorkshire Wildlife Trust who had made suggestions for the site.
- 8.3 Cllr Barnett reminded Councillors that the idling of vehicles causes pollution and is detrimental to the environment. He asked that signage be considered in strategic communal spaces around the village. Ward Councillor West advised that indiscriminate signing on lampposts would be removed by ERYC and encouraged the Clerk to liaise with ERYC Environmental Team in the first instance. Furthermore, the Clerk advised that she would approach the school to ask them to circulate to parents and would arrange to put something in the monthly Newsletter.
- 8.4 It was acknowledged that the Queen's Platinum Jubilee should be celebrated somehow and the Clerk was asked to liaise with members of the PFA to see whether a picnic in the park might be considered on the playing fields site. This is also the location of the village Beacon. Organisations around the country are being encouraged to light beacons by way of celebration.

9. **Councillors Reports for future Agendas**

- 9.1 Cllr Rains advised that overhanging trees are obstructing lighting columns on Beckside and, likewise, the same is happening outside the school. As Chair of School Governors, Cllr Hoyle agreed to speak to the Wilberfoss Head and the Clerk was asked to make enquiries regarding those on Beckside.
- 9.2 Cllr Norman reported on her attendance at a recent Zoom Meeting on the subject of the proposed new prison at Full Sutton. The discussion focused on environmental matters and issues relating to general objections to the proposal were not considered.

10. **Administration Matters**

- 10.1 There was nothing to report.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

- 11.1 The Clerk/RFO sought payment for the following transactions and Cllrs Smith and Abernethy agreed to sign off the payments.

- ERNULLCA (Councillor training)
- Clerk's expenses (ESET Smart Security)
- Wilberfoss Community Centre (Hire Charges)
- SH Woodwork (Book Exchange bookcase)
- James Horsley Limited (grounds maintenance)
- Post Haste (Newsletter production)
- Cllr Expenses (Abernethy noticeboard maintenance)
- Combined staff salaries
- 1&1 IONOS (website hosting and email storage)

Cllr Rains and Norman agreed to authorise the payments with Cllr Abernethy and Johnson acting as backup should Cllr Norman be unable to access the bank account.

- 11.2

The Clerk advised that ring-fenced Recycled Credit monies have been used to purchase the Book Exchange bookcase and that a further £131.24 is due from Envirofriendly Recycling, raised through communal textile recycling. It was acknowledged that the three payments collected from Envirofriendly Recycling since November have all but covered the cost of the bookcase.

Meeting closed 21.05

..... Chairman Clerk